|  |  |
| --- | --- |
| **Goods Returned**  **Note** |  |
| Customer |  |
| Anchor Delivery Note & Invoice Number | Delivery Note No:  Invoice No: |
| Customer Order Number |  |
| Description of item under query | Item: |
| Reason for return |  |
| Date goods returned |  |
| Notes (For Office Use) | Date Received:  Authorised By:  Credit Raised: Y / N  Date Emailed: |
| Credit Request Number | SCR |

**\*\*A completed copy of this GRN must be emailed to** [**accounts@anchorfixings.com**](mailto:accounts@anchorfixings.com) **for a credit to be raised.**

**\*\*A Goods Return Note must be obtained before goods can be returned for credit. All goods returned must be accompanied by a GRN.**

**\*\*Goods correctly supplied will be subject to a 20% handling & restocking charge, a carriage charge may also be applicable.**

**\*\*Credit will only be issued on full box quantities, in original packaging and must be in resalable condition.**

**\*\*No goods will be accepted for return after 30 days from date of invoice.**

**\*\*Special order goods cannot be returned for credit**

**Contact a member of the sales team – 028 9084373 /** [**sales@anchorfxings.com**](mailto:sales@anchorfxings.com) **for full terms & conditions.**